



Two handwritten signatures in blue ink. The first signature is a cursive "Stu". The second signature is a cursive "SA" with a long horizontal line extending from the end.

WISE Charter Society Board

June Meeting Minutes

Zoom link

Staff and board appreciation event

4:00 – 6:30 PM

Kindergarten Yard (or Gym, weather pending)

Book study

6.45 - 7.00pm

Shared WESE & WISE Board Book Study- "Leadership Development: Change from the Inside",
Torin Finser.

Eoin to lead reflections on chapter 15.

*Note: if you need a book, please come to the School office

WISE CS Board meeting

7.00 - 8.00 pm

The meeting was called to order at 7.05.

Agenda

1. Opening verse

Steve read the opening verse.

2. Treaty acknowledgement

Mary offered the treaty acknowledgement.

3. Two-word check-in

4. Approval: May minutes

Steve motioned to approve the minutes.

Mark seconded.

All voted in favour.

5. Approval: June agenda

Eoin motioned to approve the agenda.
Steve seconded.
All voted in favour.

6. Conflict of interest declaration

7. Report: Superintendent (10 min)

In Apryl's absence Keely offered the Superintendent report.
Apryl and Keely will travel to the ASWNA meeting in Toronto.
Steve asked if this would be the meeting where a decision would be made about our membership. Keely anticipated a positive decision.

8. Report: Principal (7 min)

School council AGM will be on October 8th and meetings will flow every other month from there.
Action: Mary will check the regulation for the timing of the school council AGM.

9. Report: Secretary-Treasurer (7 min)

Keely indicated that, in theory, the end of July is the deadline on the capital plan and the SCAAP, but that deadline may be flexible.

There were seven charter school applications this year and one was declined.
This week families will be receiving transport cheques so that is a nice way to end the school year.

The office has established a number of electronic payment process, replacing paper processes which has made the work more manageable.

We are still waiting to hear about new parcels of funding from Alberta Education, for example, the mental health budget and the capital budget. There will be some work to be done in August to iron these out.

The Alberta Teachers' Association has announced a strike action, although our teachers are not in, if it leads to a wage bump then this will be passed on to teachers. A further consequence is that we may receive an extra bump in demand for places.

Administration will explore options around any other enrollment drive throughout the summer.

The KG, nursery and gym spaces will all form part of the application by WESE for an after school care license.

Keely shared the enrollment report with the Board.

10. Q3 (Q1-Q3 combined) review.

The Board reviewed the reports and commended the administration for excellent progress since this time last year.

11. Date for upcoming board events.

The WISE Charter School Annual General Meeting requires 21 days' notice; and must be on or before November 30th.

Action: The AGM will be the third Wednesday of November, this year that is the 20th of November, 2025.

Action: WISE CS board meetings will be set as the third Thursday of each month, continuing the practise of hosting the shared book study at 6.45 and formal meeting time running from 7.00-8.00pm.

Action: The Board decided not to meet in July, 2025.

All reports can be produced for the previous month, questions/areas of interest can be submitted in advance and the Finance report can be submitted a week before the Board meeting.

Action: The intention is to operate the February meeting online or else to assess during the Board Work Plan process in August to see if the agenda can be moved around.

Action: Keely will send the proposed meeting schedule to Eoin in order to append to the minutes. ([see link here](#))

12. Steve motioned to approve the Dates for next school year Board meetings, Eoin seconded. All voted in favour.

13. Board representative at the Grade 9 graduation, this needs to be moved to be a May Board item.

14. Update on Board evaluation & Board retreat.

Steve has put together a list of questions and sent them to the reviewers. Steve will send the survey during the summer.

Eoin is reviewing the notes from the retreat and will circulate them over the summer.

15. Two-word check out

16. In-Camera session

The Board entered its in camera session at 8.30pm.

Attendance

Name	Position	Present when meeting called to order	Notes (time of arrival/departure, online etc.)
Barnett, Steve	President	Y	
Bright, Margot	Treasurer	Y	
Friere-Gibb, Sarah	Vice-Chair	Y	
McKenna, Mark	Director	Y	
Murray, Eoin	Secretary	Y	
Toews, Alison	Director	Y	
Observers present			
Staff			
Conrod, Mary	Principal	Y	
Scott, Keely	Sec-Treasurer	Y	
Sponholtz, Apryl	Superintendent	N	
Aleman, Raegan	Faculty Council	N	

WISE Charter School Board work plan 2024/2025

Opening Verse

"Regardless of all individual willing,
telling of summer coming soon,
the Warmth that warms the worlds
my spirit and my soul is filling;
my spirit's penetrating gaze
tells me to lose myself into the light
and, 'Lose thyself to find thyself'
I hear a voice within incessantly recite."