

Apr 17, 2025

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WISE Charter Society Board

Meeting Minutes

Thursday, March, 20th, 6.45pm - 8.30pm

6.45 - 7.00pm

Shared WESE & WISE Board Book Study- "Leadership Development: Change from the Inside",
Torin Finser.

The book study was led by the ST and supported by the Secretary.

Action: VC will lead Chapter 12.

1. Approval: February minutes.

Motion to approve the February minutes was proposed by the VC, seconded by the Treasurer.

2. Approval: March agenda.

Motion to approve the March agenda was proposed by the VC, Seconded by the Treasurer.

3. Conflict of interest declaration

None declared.

4. SI Report: Superintendent

SI highlighted that she had completed the leadership evaluations and has discussed them with leadership and the Board Executive.

SI attended the Charter Schools Association SI meeting, where there were discussions regarding the GoA's budget, but no pertinent details to share just yet.

SI and ST have reviewed the Google reviews and are working through the process to ensure we are sensitive to the context of individuals and the impact of responding on the algorithm. They are related to the WISE-Independent School rather than the WISE Charter School.

There was a discussion about a range of approaches to resolve the matter. Administration committed to keeping the matter under review and will update the board as needed.

5. Principal Report: Principal

The WISE CS Principal spoke about literacy and numeracy screening assessments from K-3 and Alberta Ed.

At Faculty Council, we are working through block and grade event progression to help parents manage conflicting events.

The Principal is hosting professional development meetings and will be attending some P-T conferences.

Our Specialized support staff are conducting assessments and determining triaging students in need of external assessments if they do not have financial means.

Student placement assessments for Kindergarten and the grades are in process.

The leadership team is working through 2025-26 HR mapping and prelim contract arrangements.

The School Council has established the new fundraising society and is working with leadership on the casino funding details. We will also be working to develop a vision and mission for the Council.

6. ST Report: Secretary-Treasurer

ST noted the good news that we were successful in our application for the capital pre-planning request of \$50,000. This includes the creation of the capital plan and the value scoping report.

The GoA budget was released with some increases in education, but further information will come in the funding manual.

The rest is as written.

7. Approval: Report of the Value Scoping Exercise and Capital Plan.

The Value Scope and Capital Plan Coordinator summarised the value scoping process to date and the issuance of the report. The three-year Capital Plan is a prerequisite for the School Construction Accelerator Programme (SCAP). The Capital Plan is due on April 1st, and then the SCAP application will be completed and submitted.

There was a discussion about the various Capital planning priorities and clarification regarding ministerial announcements, Charter Schools, and the WISE CS building deficiencies and the development of the Capital Plan highlighted by Alberta Education representative during a recent tour of the school.

There was an in-depth discussion about the Value Scope recommendations and construction options, timelines, and the introduction of modular buildings to ensure that we start a second phase of Kindergarten programming to meet the current enrollment demands while anticipating the construction of the new school and future growth. The Board was asked to determine its

preferred option. A successful application will demonstrate meeting both Alberta Education Capital Planning priorities and the needs of our existing and future community.

The consensus of the Board was to deeply consider the long-range future size of the school, whilst ensuring that we are successful in the immediate future.

Motion: The Board of the WISE Charter School approves the Capital Plan. The motion was proposed by the Secretary and seconded by the Treasurer. All members present and eligible voted in favour.

8. Approval: WESE WISE Assignment Memo

ST explained the memo, which outlines the equipment in use by the WISE CS but owned by WESE. This memo outlines the first phase of a payment for these items through Restricted Startup F&E funds. In the future, WESE will make additional assignment agreements for approval of funds transfer for the remaining contents of the school, including contents that will meet the WISE fundraising society spending priorities.

Motion: The Board of the WISE CS approves the assignment memo such that the transfer of funds is in alignment with the memo. The motion was proposed by the Treasurer and seconded by the VC. All members present and eligible voted in favour.

9. Approval: Application for WECAN Full membership

Motion: The Board of the WISE CS approves the application for full membership of WECAN. The motion was proposed by the Secretary and seconded by the VC. All members present and eligible voted in favour.

ST read the verse inscribed on the foundation stone of the first additional building of the Waldorf School (December 16, 1921)

*"May there reign here spirit-strength in love;
may there work here spirit-light in goodness;
born from certainty of heart,
and from steadfastness of soul,
so that we may bring to young human beings
bodily strength for work,
inward-ness of soul, and clarity of spirit.*

*"May this place be consecrated to such a task;
may young minds and hearts here find servers of the light,
endowed with strength,
who will guard and cherish them."*

10. Annual board retreat.

Action: The Secretary to send a doodle poll for the proposed dates.

11. Two-word check out

12. In-Camera session

The Board entered its in-camera session.

Attendance

Name	Position	Present when meeting called to order	Notes (time of arrival/departure, online etc.)
Aleman, Raegan	Faculty Council	N	Non-voting observer
Barnett, Steve	President	Y	Online
Bright, Margot	Treasurer	Y	
Friere-Gibb, Sarah	Vice-Chair (VC)	Y	Chair
McKenna, Mark	Director	N	
Murray, Eoin	Secretary	Y	
Toews, Alison	Director	Y	
Observers present			
Engen, Calvin	Chair, WESE	Y	
O'Toole, Natalie	Project Coordinator, WISE CS	N	Arrived at 1955 and left meeting at 2045.
Staff			
Conrod, Mary	Principal (P)	Y	
Scott, Keely	Sec-Treasurer (ST)	Y	
Sponholtz, Apryl	Superintendent (SI)	Y	Online